

SCYSL ACTIVITY TIMELINE (updated 3/1/18)

FIELDS – Rent Martha Sept – Nov, Indoor: Dec – March, Rent Martha: April – May, BMS June/July

Registration (Intramural) – Open 12/1 – 4/1, Open 7/1 – 9/15

July

- **PERMITS** – apply for VC & BHS-Fall, apply for BMS entire year
- **INVENTORY** - equipment and uniforms & **place order!**(PJ Sports, Amer. Challenge)
- **TRAVEL** – Uniform orders & Bank acct setup
- **REGISTRATION** Open Intramural registration (on July 1st-new fiscal year)
- **Summer Soccer Camp** (Colonial Sports) (3rd week July)
- **LIJSL** registration meeting

August

- General membership meeting (2 of 2) **BOD ELECTIONS**
- **INTRAMURAL** form teams with a Head coach, Ast coach & Team parent
- **SCHEDULES** - intramural & post to website (**Fall** starts on 1st SUNDAY after Labor Day)
- **UNIFORMS** – distribute
- **COACHES** – pass out equipment bags & have orientation
- **FIELD SETUP** Travel & Intramural fields, order “porta potty” (Verne Critz)
- **REFEREE** hold training class, order referee supplies
- **TRAINERS** – schedule for intramural & Travel teams
- **WEBSITE** – update schedules, contact info, etc

September

- **WELCOME LETTER** – with details for every player in league
- **Academy teams TRYOUTS**(Colonial Sports)
- **PICTURES** must schedule times / place for Travel AND Intramural teams (order 11x14 plaques for Travel coaches, order 5x8 plaques for intramural coaches)
- **GOALS** Move D2 goals from BMS to VWC
- **REFEREE FEES** – place Travel fees into accts, WD intramural fees for SUNDAY JR refs
- **INSURANCE** – submit intramural insurance thru LIJSL BEFORE game play

October

- **PERMITS** - Apply for Winter indoor gym time & create schedule for travel teams
- **TOURNAMENT** – Promote East Islip tournament – Columbus weekend

November

- **GOALS** - Bring D2 goals from VWC to BMS, REMOVE/winterize ALL TRAVEL nets

December/January

- **FINANCIALS** – validate statements & create Budget for next year
- TRAVEL – accept consent for ALL players in registration system (SI Play)
- TRAVEL – Register for Spring LI Cup

February

- Form a Festival Committee & a Raffle Committee
- FLYERS in schools (intramural only)
- **RECEIVABLES** – Travel due 100% or 3/1 LATE fee and no player pass
- **SUPPLIES** – check levels & order if necessary

March

- General membership meeting (2 of 2)
- **LIJSL** Convention
- **REFEREE** training class (if necessary)
- **TRAVEL** season begins week before Easter (LI Cup games)
- **INTRAMURAL** schedules & **SPRING** season begins 1st SUNDAY after EASTER!
- Consider Uniforms, trainers, website, coaches, insurance as was done in Fall
- **FIELD SETUP** Travel & Intramural fields (Bellport Middle school)

April

- **WELCOME BACK LETTER** – with details for every player in league
- **TROPHIES** – order intramural & Travel
- **RAFFLE** – order tickets & decide on prizes

May

- **FESTIVAL** - Contact volunteers (inflatables, DJ, clean BBQ, school water)
- **SCHOLARSHIP** - select winner

June

- **FLYERS** in schools (intramural & Travel tryouts)
- **Travel** team TRYOUTS & Registration
- **Intramural Festival** (2nd Sunday in June) & **TRAVEL BBQ** (3rd week in June) Trophies, DJ, RAFFLE!
- **BOD** – Maintain a list of exemptions taken for BOD members & travel Head coaches
- **TRAVEL Bank accts** - reconcile